

Public Document Pack

Police & Crime Panel for Lancashire Annual General Meeting

Monday, 8th July, 2019

10.00 am

Meeting Room A, Blackburn Town Hall

AGENDA

1. Appointment of Chairman
2. Appointment of Deputy Chairman
3. Membership 2019/20
Membership 2019 20 4 - 9
4. Apologies
5. Minutes of the last meeting
Police and Crime Panel for Lancashire Minutes March 2019 10 - 14
6. Declarations of Interest
7. Public Questions
8. HMICFRS Crime Data Integrity Re-Inspection
HMICFRS Crime Data Re-Inspection 15 - 16
9. Performance Report
performance report 17 - 22
10. PCC Annual Report
Deferred to September meeting.
11. PCC Decisions
Decision Report 23 - 25

12.	National Association of Police, Fire and Crime Panel funding	
	Verbal update.	
13.	LGA Annual Police & Crime Workshop	
	Verbal update.	
14.	Police and Governance Summit 2019	
	Verbal report.	
15.	Annual PCP Conference November 2019	
	Verbal report.	
16.	Force Management Statement	
	<i>Deferred to September Meeting.</i>	
17.	Update on Lancashire Police and Crime Panel arrangements	
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18.	Members Allowances & Expenses	
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19.	Task & Finish Groups 2019/20	
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20.	Forward Plan 2019/20	
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21.	Police and Crime Panel Budget Statement 2018/19	
	PCP Budget report 2018-19	42 - 44
22.	Timetable for Meetings 2019/20	
	Timetable of Meetings 2019-2020	45 - 46
23.	Monitoring of Complaints	

24. Urgent Business

An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman of the meeting is of the opinion that the Item should be considered at the meeting as a matter of urgency. Wherever possible, the Secretary of the Panel should be given advance warning of any Members intention to raise a matter under this heading.

25. Date of Next Meeting

Wednesday 18th September 2019

10am Council Chamber, Chorley Town Hall.

Date Published: Friday 28th June 2019

Police and Crime Panel for Lancashire

Meeting to be held on the 8th July 2019

Membership

Contact for further information: David Fairclough, Secretary to Police & Crime Panel,
david.fairclough@blackburn.gov.uk

Executive Summary

To consider the membership of the Police and Crime Panel.

Recommendation

Panel is asked to:

- i] Confirm the political balance of the Panel 2019/2020 - Elected Members (plus 2 Independent persons)**
- ii] subject to i) above consider the appointments to date made by Lancashire authorities and agree the full membership for 2019/20.**

Background and Advice

The Police Reform and Social Responsibility Act 2011 introduced Police and Crime Panels (PCP) as formal joint committee of all the local authorities in a police force area, with the following main responsibilities.

- making recommendations on the Police and Crime Commissioners (PCC) Police and Crime Plan and Annual Reports;
- consider the PCCs appointment of a Chief Constable, with the Panel having power of veto over the appointment;
- consider the level of precept to be set by the PCC, again with a power of veto;
- review certain senior appointments by the PCC;
- scrutinise and support the activities of the PCC.

For Lancashire the Police force area includes the County Council, 12 District Councils and the two Unitary Councils. The first meeting of the Police and Crime Panel for Lancashire was held on the 31st July 2012.

Constitution of the PCP

In Lancashire, the Panel was initially made up of 15 Elected Members, one from each Authority. Up to an additional 3 elected members can be added in order to achieve the ‘balanced appointment objective’ so that when taken together the Members of the Panel represented the political make up of all the relevant local authorities for the police area and had the skills, knowledge and experience necessary for it to discharge its functions effectively. Having considered the provisions in the legislation and options available for applying a political balance to the Panel, it was agreed that the constitution of the PCP for 2012/13 be based on calculation of current political balances across the whole membership of authorities, with the Independent Members being grouped together as a whole. At that time, it was also agreed to appoint an additional three Elected Members to achieve political balance and the Home Secretary subsequently approved this basis in order to achieve the political balance objective. This has been the arrangement for the last 6 years.

In addition to the above Members, the Panel also agreed to appoint 2 Independent Co-opted Members, who are not elected representatives, to serve on the Panel. In 2015/16 the Panel appointed Mr Bagdadi for a period of 4 years. In 2016/17 Mr Abdull Mulla was appointed also for a period of four years. The Panel agreed at their meeting in March 2017 that Katie Gee be appointed as substitute at meetings as Independent Co-opted member in the absence of either Mr Bagdadi or Mr Mulla for a period of 4 years from 2017/18.

It has previously been agreed that Council Members of the Panel would serve a 12 month term on the Panel and that the political balance of the Panel would be reviewed after Local Elections each May.

Following the Local Elections on the 2 May 2019, the political balance has been recalculated and the balance that would achieve political balance based on the seats won across the County and respective Councils (15 Local Authorities) would be:

18 Elected Members (plus 2 Independent persons) on the following basis

Labour 8	Conservative 7	Lib Dem 1	Independent Member 2
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This although reflecting the number of seats won across the County and respective Councils, does not however reflect the administration of the respective councils following the elections in 2019 given the nature of this year’s election results.

There has been no consensus from all Lancashire Leaders in applying this model of representation for 2019/20. At the time of the publication of this Agenda 10 Council

Leaders had expressed that they supported an alternative proportionality approach as set out below whilst 3 had not to date set out a view.

This year the administration of Council's is as follows:

<u>Council</u>	<u>Administration</u>
<i>Blackburn with Darwen Borough Council</i>	<i>Labour</i>
<i>Blackpool Borough Council</i>	<i>Labour</i>
<i>Burnley Borough Council</i>	<i>Ind/Lib Dem/Conservative</i>
<i>Chorley Borough Council</i>	<i>Labour</i>
<i>Flyde Borough Council</i>	<i>Conservative</i>
<i>Hyndburn Borough Council</i>	<i>Labour</i>
<i>Lancaster Borough Council</i>	<i>Labour/LD/Green</i>
<i>Pendle Borough Council</i>	<i>Labour/LD</i>
<i>Preston Borough Council</i>	<i>Labour</i>
<i>Ribble Valley Borough Council</i>	<i>Conservative</i>
<i>Rossendale Borough Council</i>	<i>Labour</i>
<i>South Ribble Borough Council</i>	<i>Labour</i>
<i>West Lancashire Borough Council</i>	<i>Labour</i>
<i>Wyre Borough Council</i>	<i>Conservative</i>
<i>Lancashire County Council</i>	<i>Conservative</i>

An alternative option has therefore been proposed which has been discussed with the Leaders of the Lancashire Council's which achieves a political balance more reflective of the political administration of the Councils i.e. more generally reflecting the respective controlling parties on each Council, but also ensuring there continues in that context to be a reflection of the seats won in the local elections.

18 Elected Members (plus 2 Independent persons) on the following basis

Labour 9	Conservative 6	Lib Dem 1	Independent Member 2
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In this option whilst it has still not been possible to achieve exact political balance, the Local Government Association [‘LGA’] Guidance on Panel Arrangements and the Balanced Appointment Objective does state:

‘In some cases it may be difficult to achieve political balance, especially where it is not possible to co-opt additional councillors on to the panel. Councils may not be persuaded to nominate opposition members to achieve complete political balance and as the Home Office legal clarification points out, in recognition of this the Police Reform and Social Responsibility Act states that the balanced appointment objective must be secured ‘as far as is practicable’. As the Home Office has also pointed out, whatever membership is eventually agreed on, the rationale for doing that needs to be robust enough to withstand legal challenge.’

This alternative proposal however has also not resulted in a consensus from the Leaders of the Lancashire local authorities.

At the date of publication of this report, out of the 15 local authorities consulted, 10 have indicated their agreement to this revised proposal, 2 local authorities had stated their objections and 3 had yet to respond.

As reported previously Local Authorities combined must ‘agree’ to the balance of the Panel and the Home Office has powers to intervene and make appointments if agreement cannot be reached locally, though it has been made clear that the best Panel arrangements are those which are locally determined.

On each of the two proposal options above each Local Authority in the Lancashire Police Area has been consulted and the option with the most support is:

18 Elected Members (plus 2 Independent persons) on the following basis

Labour 9	Conservative 6	Lib Dem 1	Independent Member 2
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The Panel are asked to consider the constitution of the Panel in view of the above and the requirement to ‘agree’ the membership in order to achieve the ‘balanced appointment objective’, including the requirement for the Panel to be politically balanced.

On agreement of membership for 2018/19 the Panel is asked to confirm their nominated representatives to serve on the Panel for 2019/20:

	<u>Lancashire Police & Crime Panel</u>	
<u>Council</u>	<u>Representative</u>	<u>Political Party</u>
1.Blackburn with Darwen	TBC	
2.Blackpool	TBC	
3.Burnley	TBC	
4.Chorley	TBC	
5.Fylde	TBC	
6.Hyndburn	TBC	
7.Lancashire	TBC	
8.Lancaster	TBC	
9.Pendle	TBC	
10. Preston	TBC	
11. Ribble Valley	TBC	
12.Rossendale	TBC	
13.South Ribble	TBC	
14.West Lancs	TBC	
15. Wyre	TBC	
16.TBC	TBC	
17.TBC	TBC	
18.TBC	TBC	

Consultations

All Local Authorities represented on the PCP are consulted in relation to the Constitution/Membership and political balance on the Panel as set out in this report.

Implications:

This item has the following implications, as indicated:

Risk Management

The requirement for an Independent Police and Crime Panel for Lancashire is in accordance with the provisions of the Police Reform and Social Responsibility Act 2011.

Legal Implications

The legal implications of this report are set out in the body of the report. The Panel is set up in accordance with Part 2 of Schedule 6 of the The Police Reform and Social Responsibility Act 2011. Schedule 6 part 4 [Paragraph 31] makes provision for the duty to produce a balanced panel and secure that (as far is reasonably practicable) the balance appointment objective is met.

The legislation specifies that Police and Crime Panels must be balanced in terms of geography, political make-up and the skills, knowledge and experience of panel members.

In particular, the LGA guidance explains the legal requirement to have a Panel that represents all parts of the police area and represents the political make-up of the relevant local authorities, when taken together.

Local authorities could look to achieve this, in the first instance, by considering the proportion of councillors from each political party across the force area. This approach is the closest to the spirit of the legislation.

The legislation also requires that the “balanced appointment objective” includes that the Panel members (when taken together) “have the necessary skills, knowledge and experience necessary for the Police and Crime Panel to discharge its functions effectively”.

Local Government (Access to Information) Act 1985

List of Background Papers

Responses received from
Individual Local Authorities
regarding nominated
Representatives

May/June 2019

David Fairclough
Secretary to the Police
& Crime Panel

Reason for inclusion in Part II, if appropriate N/A

Police and Crime Panel for Lancashire

Minutes of the meeting held on Monday 11th March 2019

Present:

Chair

Councillor Andy Kay, Blackburn with Darwen Borough Council

Committee Members

Councillor Ben Aitken, Fylde Borough Council

Councillor Geoff Driver, Lancashire County Council

Councillor Munsif Dad, Hyndburn Borough Council

Councillor David Whipp, Pendle Borough Council

Councillor Margaret Foxley, Pendle Borough Council

Councillor Brian Rollo, Preston City Council

Councillor Roger Berry, Wyre Borough Council

Also in attendance

- Clive Grunshaw, Police and Crime Commissioner
- Angela Harrison, Office of the Police and Crime Commissioner
- Ian Sewart
- David Fairclough, Secretary
- Asad Laher, Head of Governance
- Phil Llewellyn, Governance and Democratic Manager

1. Welcome and Apologies

The Vice Chair welcomed all to the meeting. Apologies were received from Councillors Alistair Bradley, Ivan Taylor, Liz Oades, Tony Martin, Adrian Lythgoe, Brendan Hughes, Caroline Moon, Rupert Swarbrick, Ged Mirfin, Kevin Wright and Independent Co-opted Members Altaf Baghdadi and Abdul Mulla.

2. Minutes of the meetings held on 10th December 2018 and 21st January 2019

RESOLVED - The Minutes of the meeting held on 10th December 2018 were agreed as a correct record subject to the removal of Chris Graham under 'Present' and inclusion of Superintendent Ian Dawson under 'Present.'

The Minutes of the meeting held on 21st January 2019 were agreed as a correct record.

3. Declaration of interests

Councillor Geoff Driver declared an interest in Agenda Item 7 – Police and Crime Commissioner Decisions.

4. Public Questions

No public questions had been received.

5. Presentation on the Lancashire Volunteer Partnership and Our Lancashire

Ian Sewart, LVP Manager, delivered a presentation on the Lancashire Volunteer Partnership which focussed on the important role played by Volunteers and the benefits for all parties from their involvement in public services.

The benefits of the Partnership included supporting vulnerable people to become stronger and building community resilience and reducing dependency on statutory services. A multi-agency approach was in place and case studies were presented which highlighted some of the positive outcomes that had been achieved.

Our Lancashire was a new Social Action Network for Lancashire, which involved a new online platform and engagement process, which would lead to better co-ordination of activities and an effective database of social action leaders. This initiative also involved a new uniformed community champion role, which would be piloted in Lancashire. The presentation also outlined the next steps to roll out the initiative.

Ian Sewart answered a number of questions on the initiative and it was agreed that Phil Llewellyn would circulate the slides from the Presentation after the meeting.

RESOLVED – That the presentation be noted.

6. Performance Monitoring Report

The Commissioner updated the Panel on the latest performance monitoring information for the third quarter which covered 1st October 2018 to 31st December 2018.

Members of the Panel asked the Commissioner a number of questions on his report, in particular in relation the 30% increase in recorded crime, which was greater than many other forces and the Commissioner was asked what was being done to address this, in particular via the scrutiny process. The Commissioner advised that as referred to at previous meetings, all forces were yet not on the same inspection regime and could not be compared like with like at present, and also changes to the way crimes were recorded had significantly impacted on the figures. The Commissioner advised that he had challenged the Chief Constable via the scrutiny process in place and would continue to do so, but other factors such as austerity had

affected staffing to the tune of 800 less officers on the beat, and the key was managing public expectation whilst increasing confidence in the Force.

Issues were also raised about the Sleuth software that had replaced Connect and the increased times for completing paperwork for officers in the Force Control Room and on the beat. The Commissioner advised that he was aware of issues and these were being monitored.

Gaps in PCSO recruitment was also raised, with the Commissioner advising that he would look into this, but that there tended to be a delay in filling vacancies due to the funding process.

In terms of Stop and Search in Lancashire, it was felt that there was a need for a clear policy – the Commissioner advised that there was a clear policy, but with a focus on certain areas, this could lead to a spike in figures.

Finally, the Commissioner agreed to provide the Vice Chair with details of the £1.3M savings achieved via more effective procurement processes.

RESOLVED – That the report be noted.

7. Police and Crime Commissioner Decisions

A report was submitted which highlighted decisions made by the Commissioner and Director since the last Panel meeting on 10th December 2018.

Angela Harrison following a question on scrutiny of the Community Action Fund Application process, advised that applications would continue to be signed off by her Office.

During discussion of the report, the meeting moved briefly into Part 2 to discuss item no. 2018/55 Disposal of Property (restricted) and then moved back into Part 1.

RESOLVED- That report be noted.

8. Members Allowances and Expenses

Further to recent reports on this topic, a report was submitted recommending that any proposals for changes to the Panel's existing practice for the payment of expenses/ allowances be deferred to the AGM in July.

RESOLVED – That pending legal confirmation that any payments agreed by the Panel could be reimbursed from the Home Office Grant any proposals for changes to the Panel's existing practice for the payment of expenses/allowances be deferred to the Annual General Meeting later this year.

9. Verbal Updates from Task and Finish Groups

The Panel received verbal updates on the progress of the Task and Finish Groups as follows:

9.1 Contact Management

Councillor David Whipp advised that there had been issues agreeing a suitable meeting date and that he could not provide a meaningful update as a solo Member, but invited another Member to join him in scrutinising the first six months of the POD. The Vice Chair agreed to join Cllr Whipp in this scrutiny.

9.2 Frontline Policing

Councillor Roger Berry reported similar issues to those experienced by Cllr Whipp in getting Members together, but that a meeting had been held on 26th February with Terry Wood, Assistant Chief Constable, and he outlined the main points discussed, which included the pressures on police time due to issues such as Mental Health and the need for the Police and Health Professionals to work together on this issue.

The Task and Finish Group had been advised that Response rates to 999 calls were better than the target times, and the number of call operators employed had increased.

Two drones had been funded from the Proceeds of Crime Act and were being utilised.

Updates were unable to be provided for the remaining Task and Finish Groups as members were not present.

RESOLVED – That the updates be noted.

10. Draft Timetable of Meetings 2019-2020

A draft timetable of meetings for 2019/20 was submitted (as outlined below). It was proposed that the Annual Induction Session be held directly after the AGM, in the afternoon of 1st July 2019 (existing Panel Members would also be invited as it would give an opportunity to refresh knowledge). Traditionally the AGM had been held in Blackpool each year, but it was considered sensible to move the meeting to Blackburn as Host Authority, with subsequent meetings taking place at either Chorley, Preston or Blackburn - (Chorley reflecting the current Chairs Council and having good motorway links) and County Hall, Preston being a central location).

DATE/TIME/VENUE
Monday 1st July 2019 –AGM & Annual Induction Session (amended see below) 10am in Blackburn Town Hall, followed by Annual Induction after lunch.

Wednesday 18th September 2019 10am at Chorley Town Hall.
Monday 9th December 2019 6.30pm Blackburn Town Hall
Monday 20th January 2020 (Precept only) County Hall, Preston.
Tuesday 4th February 2020 (if required –dependant on Precept decision) County Hall, Preston.
Monday 9th March 2020 6.30pm Chorley Town Hall.
Monday 6th July 2020 – AGM & Annual Induction Session 10am in Blackburn Town Hall, followed by Annual Induction after lunch.

The Commissioner advised that due to another conflicting meeting (with other PCCs and CCs) he would be unable to attend the AGM on 1st July and requested that if possible, the meeting be moved. Following discussion, **it was agreed that the AGM meeting be moved back a week, to Monday 8th July 2019 at 10.00am at Blackburn Town Hall.**

RESOLVED – That the Timetable of Meetings for 2019/20, as amended at the meeting, be agreed and that the final version would be submitted to the AGM with full venue details.

11. Monitoring of Complaints

A report was submitted which set out the current position with regard to communications relating to potential complaints and complaints received up to 28th February 2019 in relation to the Police and Crime Commissioner.

RESOLVED – That the update in relation to Complaints be noted.

12. Urgent Business

There were no items of urgent business.

13. Date of next meeting

The next meeting of the Panel (AGM) would be held on Monday 8th July 2019 at 10.00am at Blackburn Town Hall.

Signed.....Chair
2019

Police and Crime Panel for Lancashire

Meeting to be held on the 8th July 2019

HMICFRS Crime Data Re-Inspection

Contact for further information: David Fairclough, Secretary to Police & Crime Panel,
david.fairclough@blackburn.gov.uk

Executive Summary

To consider the outcome of the HMICFRS Crime Data Re-Inspection.

Recommendation

Panel is asked to:

Review and comment upon the outcome of the HMICFRS Crime Data Re-Inspection

Background and Advice

The Police Reform and Social Responsibility Act 2011 introduced Police and Crime Panels (PCP) as formal joint committee of all the local authorities in a police force area, with responsibilities including the scrutiny of the activities of the PCC.

In a 2017 inspection, HMICFRS identified several problems with the force's crime recording practices. The Inspectorate was particularly concerned by the number of crimes not being recorded at first opportunity, as well as a general lack of training and supervision. The Inspectorate determined that the force was failing to record over 20,000 reported crimes each year.

HMICFRS carried out a re-inspection of Lancashire Constabulary earlier this year. The Inspectorate found that the force has made improvements in all areas of its crime recording practices, with the result that it now successfully records over 93 per cent of all crimes reported to it. This represents a 9 percentage point increase over the 2017 findings, with over 15,000 additional crimes being recorded as a result of this improvement.

Specific areas of improvement include:

- establishing an incident management unit to quality assure crime recording decisions;

- setting up crime management units to allocate crimes and authorise cancellations;
- introducing new call-handling quality assurance processes; and
- implementing a new data management system.

The full report is available on the HMICFRS website:

www.justiceinspectorates.gov.uk/hmicfrs/news/news-feed/lancashire-constabulary-demonstrates-significantly-improved-crime-recording-arrangements/

The Police and Crime Commissioner wrote to the Chair of the Panel on 16th May 2019 in respect of the report and a copy of that letter is attached as Appendix `A` to this report.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Risk Management

The requirement for the Police and Crime Panel for Lancashire to scrutinise the work of the PCC is in accordance with the provisions of the Police Reform and Social Responsibility Act 2011.

Legal Implications

The proposals set out in this report facilitate the Panel undertaking its role in accordance with the provisions of the Police Reform and Social Responsibility Act 2011

Local Government (Access to Information) Act 1985 List of Background Papers

Letter from PCC as attached to this report 16 May 2019

David Fairclough
Secretary to the Police
& Crime Panel

Report of HMICFRS as referenced and provided by web link in this report.

Reason for inclusion in Part II, if appropriate N/A

POLICE AND CRIME PANEL

Meeting to be held on 8 July 2019

Police & Crime Plan Performance Monitoring Report

Contact for further information Ian Dickinson, 01772 533587, Office of the Police and Crime Commissioner, ian.dickinson@lancashire-pcc.gov.uk

EXECUTIVE SUMMARY

The Purpose of this report is to provide Members of the Panel with an update on progress in delivering the current Police and Crime Plan (the Plan) for Lancashire 2016-2021.

This report covers the '4th quarter' from the 1 January 2019 to 31 March 2019

RECOMMENDATION

The Panel is asked to consider the report.

Background

1. The Police and Crime Commissioner has a responsibility to hold the Chief Constable to account for the Constabulary's performance as against the police and crime plan priorities by means of the quarterly Strategic Scrutiny meeting.
2. This link <https://www.lancashire-pcc.gov.uk/meetings-and-decisions/meetings-and-reports/strategic-scrutiny-meetings/> details the Scrutiny papers received from the Chief Constable and the note of the meeting records the PCC holding the Chief Constable to account.
3. The Panel are therefore referred to that Scrutiny meeting and may through today's meeting ask the Police and Crime Commissioner issues they feel relevant to that Scrutiny.

Performance Headlines

4. As members are aware, the Police and Crime Commissioner has a statutory duty to under section 12 of the Act, to produce an Annual Report on the exercise of the organisation's functions in the financial year and the progress that has been made in the meeting of the police and crime objectives in the Police and Crime Plan.
5. A copy of the draft annual report covering 2018/19 appears elsewhere on the Agenda.

6. The main focus of the Commissioner continues to be the performance of the Force Control Room (FCR).
7. Since the last scrutiny update in March 2019 the business case and associated funding to refurbish the FCR to support geographic Pod, based working was approved through the Constabulary's internal governance process. As previously reported, the temporary Pod working geographic structure in the FCR is delivering improved performance across a range of key metrics. However, it is not sustainable within the constraints of the current FCR footprint.
8. The high-level timeline for the refurbishment is that the decant of staff from the main FCR to the fall back communications rooms will commence in early 2020, with staff returning to the refurbished FCR in early 2021. Progress on this important programme of work will be reported on in future updates.
9. The FCR continues to recruit PCROs to maintain a staff establishment of 345 PCRO (Police Control Room Operators) FTEs. There are currently 337 FTE. In order to maintain this level there was an intake of 17 PCROs in April. The focus is now on a recruitment intake of 40 PCROs in September 2019. The recruitment of a significant number of PCROs in September has been deliberately timed to ensure the FCR is at full establishment operationally at the point of the commencement of the decant in January 2020.
10. The last quarter of 2018 has seen the FCR dealing with a larger amount of 999 calls compared to the previous year this trend is continuing into 2019. There has been an 11.6% rise in demand overall across the quarter. The FCRs average service level prior to PODs was around 70%, it is now averaging around a stable level of 80%+ each month of calls answered within 10 seconds.
11. Non-emergency calls also remain a priority for the FCR. As has been reported previously, achieving the national target of answering 101s within 40 seconds remains extremely challenging. As with 999-call performance, a proportion of these difficulties can be attributed to the changing nature of demand entering the FCR.
12. The main issues are the complexity of the demand within the calls, combined with the additional safeguarding / vulnerability checks done by FCR staff (following adverse Child Protection and Crime and Data Integrity HMICFRS inspections in 2017/19).
13. It should be noted that call handling time is the total time it takes to deal with a call, not just the 'talk time', it is often the case that after a call has concluded additional checks will be made and updates will be added to the incident log before a PCRO is free to take their next call. The inevitable impact of longer call handling times is a reduction in available capacity in the FCR to answer new calls for service.

14. As with 999 demand the FCR is dealing with an increased amount of 101 calls since the previous year. The FCR has experienced a 2.2% rise in 101 demands for the quarter. Despite the rise, service level for 101s has been climbing since the introduction of PODs, whilst dealing with more demand than the previous year. The full report presented to the Commissioner is available for inspection on the Commissioner's website.
15. As the Panel will recall from our previous panel meetings, in 2017 the Constabulary was inspected by HMICFRS who found that the way crime was recorded was inadequate and had left over 20,000 victims of crime without the appropriate access to support. At the time, the Commissioner conveyed to the Panel that he believed effective crime recording was vital to ensure victims of crime receive the service they deserve and that the most vulnerable people in society are being safeguarded.
16. Following the initial report the Commissioner has worked with the Chief Constable to ensure the inspectorate's recommendations were addressed.
17. As the Panel is aware, the HMICFRS Crime Data Integrity re-inspection data audit phase took place in early January 2019 with a team of nine inspectors reviewing some 1600 Constabulary incidents for compliance with National Crime Recording Standards and Home Office Counting Rules.
18. This latest inspection has assessed the progress made since that report with inspectors finding that Lancashire Constabulary has significantly improved crime-recording arrangements, giving an overall assessment of 'Good'. The full inspection report is available for inspection on the Commissioner's website.
19. Likewise, the Panel will recall that in October 2017, HMICFRS conducted a wide ranging Child Protection (CP) Inspection of Lancashire Constabulary as part of its National Child Protection Inspection Programme. The HMICFRS re-inspection took place in December 2018.
20. The Commissioner is pleased to report that the HMICFRS have recognised that the force have invested significant time and effort in improving the knowledge of its officers and staff in respect of child protection. Further, HMICFRS have recognised that with clear leadership from the chief officer group, the culture of the force is becoming increasingly child-focused, leading to better decisions.
21. The inspectors found a few areas where the force still has more work to do. However, all of these areas for improvement have been identified by the force through its own audit and governance arrangements, and plans are in place to address them. This gives the Commissioner confidence that the force will continue with the progress made so far.
22. The Commissioner has extended the role of the Independent Chair of the Reducing Reoffending Board a further 12 months.

23. The Commissioner has also launched the second round of Reducing Reoffending Funding in March 2019. £80 k was made available (£20k x 4 local boards). The Commissioner is pleased to report that there has been an overwhelming response with 21 applications amounting to over £330K. Following consideration by an ethical shortlisting panel including the independent Chair, a Detective Chief Inspector from the Constabulary's Public Protection Unit and representatives from probation 8 schemes across Lancashire have been supported by the fund. Site visits and evaluation are now planned during the next 12 months.
24. The Commissioner has held a Modern Slavery Business event to ensure businesses have a better understanding around their expectations for training induction and ethical sourcing of suppliers – The Deputy Commissioner opened the event which was coordinated with Lancashire Partnership against Crime (LanPAC) for maximum business attendance. The event was well attended and good feedback has been received.
25. Representatives from the OPCC attended a regional event to discuss the forthcoming PCC toolkit outlining expectations of PCCs in respect of commissioning etc. This toolkit has now been launched and Lancashire has been a huge contributor.
26. Members may be aware that under the Children Act 2004, as amended by the Children and Social Work Act 2017, Local Safeguarding Children Boards (LSCBs) will be replaced. Under the new legislation, the three agencies are identified as key safeguarding partners (Local Authorities, Chief Officers of Police and Clinical Commissioning Groups (CCGs) and must make arrangements to work together with relevant agencies (as they consider appropriate) to safeguard and protect the welfare of children in the area.
27. A report has been presented to all partners setting out the recommended option for the replacement of the Local Safeguarding Children's Board (LSCB) to comply with the new area children's safeguarding arrangements. The broad principles and recommendations in the report have been accepted across the partnership.
28. The principle changes that this transition will bring to the police, is that the Constabulary will be one of 3 statutory and equal partners responsible for all of the safeguarding agenda for children throughout Lancashire. This may not seem much of a change from the current principles; however as one of the 3 agencies with the said responsibility the Chief Constable along with his equitable colleagues in the Local Authority and the CCGs are equally responsible for ensuring compliance to statute concerning all aspects of the safety and wellbeing of children throughout Lancashire.
29. The Commissioner has provided £100,000 funding for his Community Action Fund. In 2018/19 the Community Action Fund received 77 applications with 48 grass root organisations being successful. A total of £111,625.16 was distributed to projects across Lancashire, with the additional £11,625.16 funding being contained within the overall PCC revenue budget.

30. The aim of the Fund is to support smaller organisations and community groups deliver projects and improvements within their communities.
31. As the Panel are aware the Commissioner has commissioned Lancashire Victim Services to provide support for victims of crime. In 2018-19 the service received over 67,400 referrals into the service with 38% being classified as vulnerable or entitled to enhanced support under the terms of the Victim Code of Practice.
32. During the financial year 2018-19 four quarterly review meetings have been held with the service provider's management team with the Commissioner and OPCC staff to review performance and discuss any issues of concern.
33. The overall service provision has been reviewed by the OPCC and, following discussions with the Commissioner an agreement in principle has been made to extend the service with the current provider for a further two years. This is in line with the original contractual arrangements and is subject to the provider agreeing a budget for 2020-21 and 2021-22.
34. On 22nd May the Commissioner's Office hosted a Knife Crime Roundtable Workshop with over 50 partners in attendance. The Workshop considered possible data sources for information relating to knife crime and reviewed a number of programmes and presentations already in use. Outcomes of the Workshop are being developed by a Task & Finish Group which will also inform the development of a Violence Reduction Unit in Lancashire.
35. As the Panel will recall, the 2018/19 revenue budget for the PCC was set at £267.755m in February 2018. After taking into account the planned use of balances (£1.404m) by budget holders in order to meet known pressures this was increased during the year to £269.159m. The year-end position shows spending of £270.062m giving an overspend of £0.903m (0.34%).
36. The detailed year-end report can be found on the PCC website here: <https://www.lancashire-pcc.gov.uk/meetings-and-decisions/decisions/> .
37. The year-end position reflects the ongoing pressure in respect of the management of the anti-fracking protests delivered through Operation Manilla. In 2018/19 'additional' costs of £2.786m have been incurred, of which £2.368m has been funded by special government grant. The remaining £0.418m has been met from the Operational Policing Reserve.
38. The PCC has agreed to meet the overspend position by taking a contribution of £0.903m from the General Reserve.
39. In support of the Police and Crime Plan priorities the Commissioner has awarded a £306,586 to a number of Community Safety grants to the Community Safety Partnerships within Lancashire during the financial year 2018-2019.

Recommendation

Panel Members are recommended to consider the information contained in this report, and the information provided within the meeting, and comment accordingly.

Angela Harrison
Director

POLICE AND CRIME PANEL

Meeting to be held on 8 July 2019

Police & Crime Commissioner Decisions

Contact for further information: Ian Dickinson, 01772 533462, Office of the Police and Crime Commissioner, ian.dickinson@lancashire-pcc.gov.uk

EXECUTIVE SUMMARY

The purpose of the report is to highlight decisions made by

- i) the Police and Crime Commissioner for Lancashire, and
- ii) the Director, under delegated authority in the period since the last meeting of the Panel on the 11 March 2019.

RECOMMENDATION

The Panel is asked to consider the report and raise any issues identified on the decisions presented.

1 Background

- 1.1. Under Section 28(6) of the Police Reform and Social responsibility Act 2011, the Panel is obliged to review or scrutinise decisions made, or other action taken, by the Police and Crime Commissioner's functions and, where necessary, make reports or recommendations to the Police and Crime Commissioner with respect to the discharge of the Commissioner's functions.
- 1.2. The Commissioner is under a statutory obligation under the terms of the Specified Information Order to publish details of decisions of significant public interest. In more general terms under Section 13 of the 2011 Act, the Commissioner is obliged to ensure that he provides the Panel with any information that it might reasonably require to allow it to carry out its functions. This would include the provision of information regarding the Commissioner's decisions and actions, irrespective of whether they were to be considered to be of 'significant public interest'.
- 1.3. In this respect, the Commissioner publishes on his website all decisions he has made.
- 1.4. Further details on all these decisions are available for scrutiny on the Commissioner's Website at:-

<http://lancashire-pcc.gov.uk/meetings-and-decisions/decisions/>
- 1.5. Additionally, Members may access the Strategic Scrutiny Agenda and Minutes at

<http://lancashire-pcc.gov.uk/meetings-and-decisions/meetings-and-reports/strategic-scrutiny-meetings/>

and the Joint Management Board papers at

<http://lancashire-pcc.gov.uk/meetings-and-decisions/meetings-and-reports/joint-management-board/>

2 Decisions made and/or published since the last scheduled meeting of the Police and Crime Panel

2.1 Drawing on the information published on the Commissioner's website, a number of decisions have been made since the report to the Panel at its last meeting on 11 March 2019. These are set out in the table below.

Decision Reference	Decision Title	PCC Priority	Date of Decision
2018/56	Social value campaign	Governance	22 March 2019
2018/57	Reducing re-offending funding	Reducing Crime and Re-offending	15 March 2019
2018/58	Independent Chair of the Reducing Re-Offending Board	Reducing Crime and Re-offending	15 March 2019
2018/59	Community Action Fund Applications	All applications support one or more of the priorities	19 March 2019
2019/01	Governance Framework Documents	Governance	-
2019/02	Drug Alert Scheme	Reducing Crime and re-offending	1 April 2019
2019/03	Renewal of Insurance for the Office of the Police & Crime Commissioner	Governance	23 April 2019
2019/04	Treasury Management Policy & Strategy 2019/20	Governance	23 April 2019
2019/05	Reserves Strategy 2019/20	Governance	23 April 2019
2019/06	Pension Forfeiture (Restricted)	Supporting vulnerable and victims	16 May 2019
2019/07	Community Action Fund Year End Report 2018/19	Governance	24 May 2019
2019/08	Financial Position as at 31 March 2019	Governance	12 June 2019
2019/09	S22 National Collaboration Agreement – Property and Wireless Telegraphy Interference	Reducing Crime and Re-offending	12 June 2019
2019/10	S22 Collaboration Agreement – Single On-Line Home	Governance	12 June 2019
	Delegated Decisions		

3. Director's Delegated Decisions

- 3.1 The Panel will recall that the Commissioner has agreed to the Director's delegated decisions being published.
- 3.2 A report detailing the exercise of her delegations made since the last meeting was presented to the Commissioner on the 1 July 2019. This report has been published along with all other decisions made by the Commissioner on the website and is available for inspection via the following link.

<http://lancashire-pcc.gov.uk/meetings-and-decisions/decisions/>

4. Conclusion

- 4.2 In accordance with its statutory duty, the Panel has the opportunity to scrutinise and review the decisions made and published as set out in the report now presented.

POLICE AND CRIME PANEL

Meeting to be held on 8th July 2016

UPDATE OF PANEL ARRANGEMENTS

Contact for further information: David Fairclough Secretary to the Police & Crime Panel david.fairclough@blackburn.gov.uk

Executive Summary

This report is presented to the Panel to consider an update to the Terms of Reference recommending that the Lancashire Police & Crime Panel Arrangements be updated to include arrangements governing the Removal of, or Resignation of, appointed and co-opted Members, which have not been previously determined and to reference the ongoing consideration of members allowances.

Recommendation

The Panel is asked:

To approve the changes to the Lancashire Police & Crime Panel Arrangements as set out in this report to provide for:

- (i) the Removal of, or Resignation of, appointed and co-opted Members
- (ii) confirmation of public participation arrangements
- (iii) the reflection of decisions in progress with regard to member allowances

Background and Advice

(i) Co-opted Members

Currently there is no provision in the Lancashire Police and Crime Panel Arrangements governing the Removal of, or Resignation of, appointed and co-opted Members. The arrangements in Appendix B paragraph 5.1 simply advise that the *'arrangements (are) to be decided'*.

It is suggested that the Panel address this omission by amending as follows:

“5. Removal of, or resignation of, appointed and co-opted Members

5.1 ~~Arrangements to be decided~~ Co-opted members will cease membership of the Lancashire Police and Crime Panel after a maximum of 8 years (2 x 4 year terms)

5.2 Any co-opted member who fails to attend three consecutive meetings of the Lancashire Police & Crime Panel shall cease to be a member unless the failure was due to some reason approved by the Lancashire Police and Crime Panel

5.3 A person may resign as a co-opted member of the Lancashire Police and Crime Panel by written notice served on the Secretary and the resignation shall take effect on the date specified in the notice.

5.4 Where a co-opted member ceases to be a member for any reason, the Lancashire Police and Crime Panel shall appoint a replacement for a term of 4 years.”

(ii) Public Participation

Currently the Terms of Reference of the panel do not reflect the Panel decision taken at the meeting held on 15th October 2013 in respect of public participation. The arrangements in Appendix C paragraph 12 currently incorrectly state `the Panel to determine`, whereas the information is available via the Police and Crime Panel web pages.

It is suggested therefore that this be updated as follows:

“12. Public participation

~~The Panel to determine~~ The procedure for public questions was agreed by the Panel at their meeting on 15th October 2013 and full details are set out on the Police & Crime Panel Website

www.blackburn.gov.uk/Pages/Procedure-for-Public-Questions.aspx

and via the Secretary to the Panel.”

(iii) Members Allowances

Pending the conclusion of considerations of the payment of members allowances which have been subject to a number of reports to the Police and Crime Panel the Terms of Reference of the panel have not been updated.

A further report on the payment of member allowances is presented separately on this Agenda.

Subject to which the terms of reference will be updated to reflect the latest position in this regard.

Consultations

N/A

Implications:

This item has the following implications as indicated:

Legal Implications

The proposals to update the terms of reference of the Panel are in accordance with the provisions of the Police Reform and Social Responsibility Act 2011

Financial Implications

None

Risk management

The provision of an independent Police and Crime Panel for Lancashire is in accordance with the provisions of the Police Reform and Social Responsibility Act 2011 and the Panel should regularly review its Terms of Reference and Arrangements, to ensure continued accuracy and transparency, which this proposal addresses.

Local Government (Access to Information) Act 1985

List of Background Papers

<u>Paper</u>	<u>Date</u>	<u>Contact/Directorate/Tel</u>
Lancashire Police & Crime Panel (LPCP) Terms of Reference	As Updated	David Fairclough, Secretary (01254) 585642
Minutes LPCP	October 2013	
Reports on Members allowances To PCP	Various 2013-2019	
Reasons for inclusion in Part II, if appropriate		
N/A		

Agenda item

Police and Crime Panel

Meeting to be held on 8th July 2019

MEMBERS EXPENSES AND ALLOWANCES

Contact for further information:

David Fairclough (01254) 585642 HR, Legal & Corporate Services,
david.fairclough@blackburn.gov.uk

Executive Summary

To update on Members Allowances/Expenses pending further advice to be received.

Recommendation

That the Panel decide on Members Allowances following receipt of Home Office advice and the Terms of Reference of the Panel be updated accordingly.

Background and Advice

The LGA document: "Panel arrangements and the balanced appointment objective" dated May 2012 says:

"9 Allowances and Expenses

9.1 Each Authority has the discretion to pay its representatives on the Panel Special Responsibility Allowances, and to reimburse reasonable expenses incurred. No allowance or expenses payments will be made by the Panel itself to elected members. Any allowances or expenses which may be made to elected members arising out of Panel Membership shall be determined and borne by the appointing Authorities for each Panel Member individually.

9.2 The Host Authority, on behalf of the Panel will reimburse reasonable expenses to co-optees provided that this is agreed as part of the annual budget approved by the Panel."

Current position

This matter has been regularly considered by the Panel and most recently, on 10th December 2018. Expenses are referred to as being travel, subsistence, loss of earnings and conference / training costs.

Currently the Panel do not pay any `SRA's as each Constituent Council is left to set locally any allowances for its members who sit on the Panel (see above).

Over the years the scrutiny role of the Panel has evolved and now the Panel regularly sets out its Forward Plan for the year ahead and identifies areas it would wish to scrutinise in more detail. This may mean more meetings of the Panel and/or its sub-groups than originally envisaged. For this reason members may have/wish to have drawn this to the attention of their Constituent Councils when allowances for Panel elected members are reviewed.

Similarly in terms of SRAs for the Chair/Vice Chair of the Panels, it has been down to the relevant authority to consider paying an SRA if their Member has been appointed to one of these roles.

As was noted at previous meetings, there is no requirement to pay allowances to co-opted members and it is left to authorities to decide if they should be paid.

In respect of expenses it is clear from the Grant Claim Schedule that it is acknowledged that there will be some expenses incurred by Panel members. The grant Claim for Lancashire provides for up to £920 per member i.e. up to £16,560 per annum

To date the Panel has regularly underspent on this budget as it has primarily been used to reimburse attendance at external training events.

As reported in July 2018, since the earlier considerations of this matter by the Police & Crime Panel, a survey was undertaken by Frontline Consulting Associates. The result of their survey completed in January 2018 highlighted a practice that some Panels are clearly funding the payment of at least some allowances/expenses from the Home Office Grant whereas other were not. Payment from the grant for elected Panel Members would be `at odds' however with the Guidance produced above by the LGA in May 2012.

In November 2018, the Vice Chair and Panel Support Officer attended the Annual NAPFCP Conference and made enquiries as regards the current position and which confirmed that some Panels were making payments and others, like this Lancashire Panel were not.

Enquiries have also been made of the Home Office as regards this matter and the definition of `expenses` as set out in Schedule 1 of the Grant Agreement by Blackburn with Darwen Borough Council as the `host authority`. The advice is set out below:

“Paragraph 28 of Part 4 of Schedule 6 of the Police Reform and Social Responsibility Act 2011 Act provides that panel arrangements may make provision about the payment of allowances to members of the panel. The Home Office’s view is that allowances in this context will mean both paying allowances paid to members on a regular basis, or paying members’ expenses as and when they arise on proof of expenditure. Therefore, the Home Office considers that it is for panels to decide whether to pay allowances to their members.

Panels must, of course, keep this and other expenditure within the amount of the grant provided by the Home Office for any particular financial year. Such decisions, relating to the payment of allowances/SRA’s, must be taken whilst being cognizant of the key purpose of the grant; namely to ensure the effective local scrutiny of PCCs is in place. It is possible that the payment of allowances/SRAs will have an impact on the provision of other panel activities.

While I hope the above is a useful initial view, I would strongly recommend that you take legal advice from your own lawyers on this issue, rather than relying on the Home Office’s view.”

Given this advice the Secretary arranged for legal advice on behalf of the Panel in respect of whether the Panel could agree to pay allowances as suggested by the Home Office guidance above.

At the March meeting of the Panel it was agreed a further report would be made to this meeting.

Paragraph 11 of Part 2 of Schedule 6 of the Police Reform and Social Responsibility Act 2011 Act (“the Act”) requires panel arrangements to make provision about how the relevant authorities are to meet the costs of the panel.

Paragraph 20 of Part 2 of Schedule 6 provides that the Secretary of State may provide financial and other resources to a police and crime panel in the exercise of its functions, and to the members of the panel in connection with the exercise of their functions. The provision of financial and other resources by the Secretary of State may be subject to conditions.

There are conditions contained in the annual Grant Agreement between the Secretary of State for the Home Department and Blackburn with Darwen Borough Council for provision of police and crime panels. The Grant Agreement states that the grant funding may only be used for the maintenance of a police and crime panel to enable it to carry out the functions and responsibilities as set out in the Act. There is no specific provision or restriction in relation to the payment of “allowances” to panel members. However, the grant funding agreement does provide an “Expenditure breakdown” indicating that the funding is to be used towards “administration costs” and “member expenses”. In relation to 2018/19, the amount allocated for “member expenses” was £16,560. Although the Grant Agreement may allow a transfer of funds between the two elements the expectation is that any underspends in “member expenses” may

be used for additional administration costs of the panel provided the total grant amount is not exceeded. In addition, the Home Office who provides the grant funding have clearly advised that although allowances to members may be payable but it must not impact on the main purpose for which the grant has been provided and the other activities of the panel. Therefore, in view of the grant conditions and the advice provided by the Home Office, it is proposed that subject to the grant funding being received the following single annual payments (based on 4 ordinary meetings per year) are made from the “members expenses” allocations:

- The Chair of the Panel £600
- The Vice-Chair of the Panel £480
- Task & Finish group lead £400
- Task & Finish group members £300

These payments would also cover expenses and would be subject to regular attendance at all meetings. The other members of the Panel would continue to be able to claim expenses as when they arise on proof of expenditure.

Currently the Terms of Reference of the Panel reflect the original expectation/guidance provided in 2012 at the outset of the then `new` Panel arrangements and have not been updated pending a conclusion to the above.

It is suggested that once the Panel have decided on the payment arrangements for member’s allowances these be updated accordingly.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Legal Implications

The legal position and advice is contained in the main body of the report. As stated above, Paragraph 28 of Part 4 of Schedule 6 of the Police Reform and Social Responsibility Act 2011 Act provides that panel arrangements may make provision about the payment of allowances to members of the panel. Therefore, as advised by the Home Office, the panel may decide to pay allowances to their members. However, Blackburn with Darwen Borough Council (as host authority) must comply with the grant conditions contained in the Grant Agreement and the Panel must consider the advice the Home Office has provided (who are the grant providers) with regards to the purpose of the grant and its use. The proposal referred to in the report would comply with relevant

legislation, the grant conditions and would be in line with the advice and expectations from the Home Office on the use of the funds.

Subject to the Panel agreeing to the proposal contained in the report, the Panel Arrangements are reviewed and the Home Officer/grant provider be notified of the changes.

Financial Implications

On 18th July a letter was sent to administering authorities (in the Lancashire Panel case – Blackburn with Darwen Borough Council in respect of the 2018/19 grant arrangements. This states that there will be £53,300 for administration costs for the Panel. In addition, £920 will be made available per member of the panel (including additional co-optees) for expenses.

Risk management

The provision of effective scrutiny by the Police and Crime Panel is in accordance with the provisions of the Police Reform and Social Responsibility Act 2011. The scrutiny role is increasing and the impact upon Panel Members should be reflected in the allowances made to Panel members.

Local Government (Access to Information) Act 1985 List of Background Papers

The LGA document: "Panel arrangements and the balanced appointment objective" dated May 2012

POLICE AND CRIME PANEL

Meeting to be held on 8th July 2019

TASK & FINISH GROUP ARRANGEMENTS 2019/120

Contact for further information: David Fairclough Secretary to the Police & Crime Panel david.fairclough@blackburn.gov.uk

Executive Summary

To consider the programme, membership and working arrangements for task & Finish Groups in 2019/20

Recommendation

The Panel is asked:

To agree the programme, membership and working arrangements for Task & Finish Groups in 2019/20.

Background and Advice

As reported elsewhere on this Agenda, the Police Reform and Social Responsibility Act 2011 introduced Police and Crime Panels (PCP) as formal joint committee of all the local authorities in a police force area, with the following main responsibilities.

- making recommendations on the Police and Crime Commissioners (PCC) Police and Crime Plan and Annual Reports;
- consider the PCCs appointment of a Chief Constable, with the Panel having power of veto over the appointment;
- consider the level of precept to be set by the PCC, again with a power of veto;
- review certain senior appointments by the PCC;
- scrutinise and support the activities of the PCC.

To fulfil these responsibilities, the Panel meets in full a minimum of four times each year. However, given the wider range of responsibilities the Panel can appoint Task and Finish Groups to review certain aspects of the Police and Crime Commissioner's Plan or areas of work, in their support of the activities of the PCC.

In the past years there have been a range of task and finish groups established but their ability to help inform the work of the Panel is limited by the availability of Panel members to afford due time and consideration of often complex, yet important aspects of the Police and Crime Plan.

The areas to be reviewed in 2018/19 were programmed to be:

The Contact Centre
Victim Services
Frontline Policing
Mental Health

All task and Finish Groups, did not report back completion of their activities, so these could be carried forward into 2019/20 should the panel consider this reasonable.

Given however the change in Panel membership, the groups would need to be re-established in terms of their membership and working arrangements going forward confirmed.

Should the Panel choose to choose an alternative topic for more considered review by a task and Finish group, the afore-mentioned group can be added to or replaced.

Immediately following this meeting of the Panel there is an induction session which will include time for the newly established Groups to define and prioritise their scrutiny topics as agreed.

It is suggested that all members should look to take part in one or more detailed scrutiny Task and Finish groups.

Once the membership of each group and the core topic under more close scrutiny defined the Secretary will arrange to confirm these details to the membership of the Groups alongside confirmation of the `lead` member (chair) of each group with whom the Secretary's office will link in with to facilitate one or more meetings of the Group to fulfil their scrutiny of the topic. This could be at the Commissioner's Office or Hutton police Headquarters, or another appropriate venue.

A timetable for the Chair of the Task and Finish group to feedback on their work will also be agreed so that at the September 2019 full Panel meeting details of the scope of the work and when the work was to be completed and to reported back to the full Panel can be included in the Forward Plan update due at that meeting.

Key to successful scrutiny will be the commitment of Panel members to commit to make themselves available for the one or more Task and Finish Group meetings that will be required to assure full scrutiny of the topic.

Consultations

N/A

Implications:

This item has the following implications as indicated:

Legal Implications

The proposals to provide the opportunity for more detailed scrutiny of the work of the Commissioner as set out above is in accordance with the provisions of the Police Reform and Social Responsibility Act 2011.

The Panel Arrangements as agreed by the Police and Crime Panel at their meeting on 15th October 2013, include under Paragraph 9 the provisions for the establishment of Sub Committees or task Groups to undertake specific task –based work.

Financial Implications

None

Risk management

The provision of an independent Police and Crime Panel for Lancashire is in accordance with the provisions of the Police Reform and Social Responsibility Act 2011 and the proposals set out in this report are consistent with fulfilling those responsibilities.

Local Government (Access to Information) Act 1985 List of Background Papers

<u>Paper</u>	<u>Date</u>	<u>Contact/Directorate/Tel</u>
Lancashire Police & Crime Panel (LPCP) Terms of Reference	October 2013	David Fairclough, Secretary (01254) 585642

Reasons for inclusion in Part II, if appropriate
N/A

Agenda item

Police and Crime Panel

Meeting to be held on 8th July 2019

LANCASHIRE POLICE & CRIME PANEL FORWARD PLAN 2019/20

Contact for further information:

David Fairclough (01254) 585642 HR, Legal & Corporate Services,
david.fairclough@blackburn.gov.uk

Executive Summary

This report sets out an outline forward plan for the Panel for the Municipal Year 2019/20. (Appendix A refers)

Recommendation

That the Panel agree a Forward Plan for the Municipal Year 2019/20 and subject to considerations set out separately on this Agenda, agree the title of, and timetable for the reporting back from any Task and Finish Groups aligned to each area of the Plan (as appropriate).

Background and Advice

The report by the Standards in Public Life Report – Tone from the Top – identified the importance of Forward Plans.

Police and Crime Panels should focus attention on key area for scrutiny each year by reviewing the PCC's Police and Crime Plan. The Panel is asked therefore to identify and agree from the PCC's Reports to the Panel 2 (or more) areas of particular interest that the Panel will focus on as special interest areas this year at its meetings scheduled in, September 2019, December 2019 and March 20.

The Secretary will then liaise with the PCC on the production of more detailed information to be prepared and circulated in advance of the meetings to facilitate full and detailed scrutiny.

Additional areas of scrutiny can be reviewed by Task & Finish Groups, which are discussed in a separate item on this Agenda.

A proposed Forward Plan is set out in Appendix A and this includes sections for the insertion of up to 3 Task & Finish Group reports. The title of the report

due from these Groups will be inserted following decisions taken at this meeting.

The Panel is also advised that in addition to the areas directly lifted from the Police and Crime Plan the Forward Plan can include other areas for focus of scrutiny.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Legal Implications

Forward Plans are a requirement for local authorities, and a good programme of work, with a forward plan for any public reports, cuts down on 'surprises'; unexpected decisions or issues that a Panel may be required to respond to. It is considered that a Forward Plan helps the Panel in carrying out its scrutiny role in an effective manner.

Financial Implications

N/A

Risk management

The provision of effective scrutiny by the Police and Crime Panel is in accordance with the provisions of the Police Reform and Social Responsibility Act 2011.

Local Government (Access to Information) Act 1985 List of Background Papers

<u>Paper</u>	<u>Date</u>	<u>Contact/ Directorate/Tel</u>
Good Practice for Police and Crime Panels Guidance Document	May 2015	David Fairclough 01254 585642

LANCASHIRE POLICE & CRIME PANEL
FORWARD PLAN KEY DECISIONS
SEPTEMBER 2018 – JULY 2019

ANTICIPATED DATE	KEY DECISION / ITEM OF BUSINESS / CONTACT OFFICER / CONSULTATION DETAILS	CONTACT OFFICER
<u>September 2019</u>	<p>Police & Crime Plan Report of the Police & Crime Commissioner</p> <p>Police & Crime Plan Performance Report Report of the Police & Crime Commissioner</p> <p>Annual Report Report of the Police & Crime Commissioner</p> <p>Decisions Report Report of the Police & Crime Commissioner</p> <p>Review of Police Complaints Procedures - Update Report of the Police & Crime Commissioner</p> <p>Scrutiny Task and Finish Group 1 Report of the Task and Finish Group</p>	<p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Lead Member for T & F Group</p>
<u>December 2019</u>	<p>Police & Crime Plan Performance Report Report of the Police & Crime Commissioner</p> <p>Decisions Report Report of the Police & Crime Commissioner</p> <p>Scrutiny Task & Finish Group 2 Report of the Task and Finish Group</p>	<p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Lead Member for T & F Group</p>

ANTICIPATED DATE	KEY DECISION / ITEM OF BUSINESS / CONTACT OFFICER / CONSULTATION DETAILS	CONTACT OFFICER
<u>January 2020</u>	<p>Initial consideration of the Commissioner's 2015/16 – precept proposals Report of the Police & Crime Commissioner</p> <p>Consideration of the PCCs revenue and capital budget proposals</p> <p>Consideration of the PCCs proposed Community Safety Grants</p>	<p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p>
<u>March 2020</u>	<p>Police & Crime Plan Report of the Police & Crime Commissioner</p> <p>Police & Crime Plan Performance Reports Report of the Police & Crime Commissioner</p> <p>Decisions Report Report of the Police & Crime Commissioner</p> <p>Scrutiny Task & Finish Group 3 Report of the Task and Finish Group</p>	<p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Lead Member for T & F Group</p>
<u>July 2020</u>	<p>Forward Plan 2019/20 – Standard Item Report of the Secretary Lancashire Police & Crime Panel</p> <p>OPCC Annual Report 2018/19 Report of the Police & Crime Commissioner</p> <p>Police & Crime Plan – Update Report Report of the Police & Crime Commissioner</p>	<p>David Fairclough Secretary LPCP</p> <p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p>

ANTICIPATED DATE	KEY DECISION / ITEM OF BUSINESS / CONTACT OFFICER / CONSULTATION DETAILS	CONTACT OFFICER
	<p>Police & Crime Plan – Performance Report Report of the Police & Crime Commissioner</p> <p>Decisions Report Report of the Police & Crime Commissioner</p> <p>Scrutiny Task & Finish Group 4 – Report Report of the Task and Finish Group</p>	<p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Lead Member for T & F Group</p>

POLICE AND CRIME PANEL

Meeting to be held on 8th July 2019

PANEL BUDGET 2018/19

Contact for further information: Phil Llewellyn (01254) 585369, HR, Legal and Corporate Services, phil.llewellyn@blackburn.gov.uk

Executive Summary

This report outlines Panel expenditure to date in 2018/19.

Recommendation

The Panel is asked to note expenditure for 2018/19 which will be published on the PCP website.

Background and Advice

The Government committed to providing limited funding to cover the costs of maintaining Police and Crime Panels. The host authority for a Police and Crime Panel in a police force area will receive a maximum annually of up to £64,340 in total, which includes a maximum of £53,300 for costs of administering Panels and up to £920 for expenses per member to a maximum of £11,040 (maximum 20 Panel members). This has been confirmed again by the Home Office for 2019/20 but no commitment has been made to funding for future years at this stage.

Home Office funding is provided via a grant agreement which is paid in arrears to Blackburn with Darwen as the host authority.

As part of the agreement to fund Police and Crime Panels, the Home Office stipulated that for 2015/16 onwards a transparency requirement was attached as a condition of the single grant payment to allow public scrutiny of PCP spending. This now required PCPs to publish, as a minimum on their website, details of all their expenditure including all panel administration costs and individual panel member claims for expenses and allowances.

Attached at Appendix 1 is a breakdown of projected costs and expenditure as submitted to the Home Office in early March for the Grant Claim for 2018/19.

Consultations

N/A

Implications:

N/A

Legal Implications

From 2015/16 it is a condition of the funding from the Home Office that details of all expenditure are published as a minimum on the Panel's website.

Financial Implications

The Grant Agreement includes a maximum of £53,300 for costs of administering Panels and up to £920 for expenses per member to a maximum of £11,040 (maximum 20 Panel members). This has been confirmed again by the Home Office for 2019/20 but no commitment has been made to funding for future years at this stage.

Risk management

N/A

Local Government (Access to Information) Act 1985 List of Background Papers

Grant documentation.

Contact/Directorate/Tel

Phil Llewellyn, HR, Legal &
Corporate Services
(01254) 585369

Reasons for inclusion in Part II, if appropriate
N/A

Appendix 1

2018/19

Admin Costs £5,195.98

Staff Costs £22,209.15

Expenses £618.08

Total £28,023.21

Note

Admin costs = travel costs, hospitality, printing, postage, website and PR&Comms.

Police and Crime Panel for Lancashire

Meeting to be held on the 8th July 2019

:

Timetable of Meetings 2019/2020

Contact for further information: Phil Llewellyn, Governance & Democratic Manager,
phil.llewellyn@blackburn.gov.uk

Executive Summary

This report sets out the Timetable of Meetings for 2019/20.

Recommendation

The Police & Crime Panel are asked to note the Timetable of Meetings for 2019/20.

Background and Advice

It is for the Police and Crime Panel to determine its own cycle of meetings and to appoint any sub committees or task groups as may be deemed necessary in order to carry out the functions of the Panel.

Timetable of Meetings for the Panel

The draft timetable of meetings for 2019/20 was submitted to the meeting of the Panel in March, and the updated version is outlined below, which gives more information on the times and venues and includes the change of AGM date for 2019 as agreed at the last meeting.

DATE/TIME/VENUE
Monday 8th July 2019 –AGM & Annual Induction Session 10am Blackburn Town Hall, followed by Annual Induction after lunch.
Wednesday 18th September 2019 10am Council Chamber, Chorley Town Hall.
Monday 9th December 2019 6.30pm Meeting Room A, Blackburn Town Hall.
Monday 20th January 2020 (Precept only) 6.30pm Cabinet Room 'C' The Duke of Lancaster Room, County Hall, Preston.
Tuesday 4th February 2020 (if required –dependant on Precept decision) 10am Cabinet Room 'C' The Duke of Lancaster Room, County Hall, Preston.

Monday 9th March 2020

6.30pm Council Chamber, Chorley Town Hall.

Monday 6th July 2020 – AGM & Annual Induction Session

10am Blackburn Town Hall, followed by Annual Induction after lunch.

The Police and Crime Panel may be required to hold additional meetings in the following circumstances.

1. If the PCC chooses to appoint a new Chief Constable, Chief Executive, Chief Finance Officer or Deputy PCC
2. The PCC wishes to remove the current Chief Constable.
3. The PCC varies the Police and Crime Plan or proposes to issue a new Plan.
4. The Panel needs to consider any complaints against the PCC that are not of a criminal nature.
5. The Panel needs to appoint an acting PCC if the current PCC is incapacitated, suspended or resigns.

Consultations

The proposed dates have been shared with Officers at Chorley Council and Lancashire County Council with regard to identifying available venues.

Implications

This item has the following implications, as indicated:

Risk Management

The provision of an Independent Police and Crime Panel for Lancashire is in accordance with the provisions of the Police Reform and Social Responsibility Act 2011.

**Local Government (Access to Information) Act 1985
List of Background Papers**

Paper

Date

Contact

Phil Llewellyn 01254
585369

Agenda item

Police and Crime Panel

Meeting to be held on 8th July 2019

MONITORING OF COMPLAINTS

Contact for further information:

David Fairclough (01254) 585642 Secretary Lancashire Police & Crime Panel,
david.fairclough@blackburn.gov.uk

Executive Summary

This report sets out the current position with regard to communications relating to potential complaints received up to 30th June 2019 in relation to the Police and Crime Commissioner.

Recommendation

That the update in relation to communications and complaints be noted.

Background and Advice

Since the commencement of the Panel in 2012 there have now been 67 recorded communications which at the outset were described by the complainants as complaints against the Police & Crime Commissioner, and 64 outcomes have been reported to previous meetings.

Many of these communications as reported previously however did/do not relate directly to the conduct of the PCC and therefore do not, under the terms of the governing regulations come under the jurisdiction of the Police & Crime Panel.

Many communications received focus on the alleged conduct of police officers or the chief constable, and these are matters for which there are other complaints processes and appropriate authorities to deal with such matters. There has been 1 (67) further communication of this nature recently.

There were 2 further complaints received (65) and (66) which related to consultation and the precept which was the subject of a report by the Commissioner and considered by Panel in January, and therefore the complainants were advised that their complaints would be more appropriately addressed to the Office of the Police and Crime Commissioner.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Legal Implications

The procedures adopted by the Panel comply with the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012 which are issued under the Police Reform and Social Responsibility Act 2011 for the handling of complaints and matters concerning the conduct of the holders of the office of Police and Crime Commissioner.

Financial Implications

There are no direct financial implications arising from this report. It is proposed the handling of such complaints will be contained within existing resources.

Risk management

The requirement to monitor and record complaints against the PCC and DPCC is in accordance with the provisions of The Elected Policing Bodies (Complaints and Misconduct) Regulations 2012.

Local Government (Access to Information) Act 1985

List of Background Papers

<u>Paper</u>	<u>Date</u>	<u>Contact/Directorate/Tel</u>
Agenda and Minutes from	November 2012	David Fairclough HR, Legal & Corporate Services 01254 585642
Agenda and Minutes from	July 2014	David Fairclough HR, Legal & Corporate Services 01254 585642
Agenda and Minutes from	March 2016	David Fairclough HR, Legal & Corporate Services 01254 585642